

**Athens, 17th of January 2022**

**To:** The Interested Parties of the open award procedure of HRADF in relation to the Request for Proposals dated the 23rd of December of 2021 to act as technical consultant to the HRADF for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit (OJ S: 2022/S 001-001089).

**Subject:** **Responses to clarification requests submitted by Interested Parties in connection with the Request for Proposals dated the 23rd of December of 2021 to act as technical consultant to the HRADF for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit (OJ S: 2022/S 001-001089).**

On the questions submitted until 14.01.2022 regarding the Request for Proposals dated the 23rd of December of 2021 to act as technical consultant to the HRADF for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit (“the RfP”), HRADF provides the clarifications contained within this document.

In case more requests for clarifications are submitted until the deadline foreseen in the RfP, additional clarifications will be published by HRADF in accordance with paragraph 1 of the RfP.

These clarifications are published on HRADF’s website ([www.hradf.gr](http://www.hradf.gr)), and constitute an integral part of the RfP. The present clarifications made available, as described above, on the Fund's website will be presumed to be unquestionably known to all Interested Parties from the date of their publication.

**Clarifications List – Request for Proposals to act as technical consultant to the HRADF for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit**

#	Rfp Reference	QUESTIONS	RESPONSE
1	6.3	<p><i>Referred to your Notice Number 2022/S 001-001089 from 29.12.2021 (REQUEST FOR PROPOSALS TO ACT AS TECHNICAL CONSULTANT FOR THE PROJECTS MANAGED BY THE HRADF PPF UNIT), and more specifically, on the point 6.3: Quality Assurance Qualifications, in which you request 6 different ISO qualifications to be hold mandatory by the Leading Partner, please take into consideration the following:</i></p> <p><i>The required condition, as it is written, i.e., “at least the Leader shall hold above certificates” reduces seriously the competition, whilst it is contradictory to the majority of similar tender requirements at National and European level, in which the above requirement is set to be achieved by the consortium as a whole.</i></p> <p><i>Therefore, we kindly request that it would be more fair and more close to the Market characteristics if this condition referred to the Consortium, as a whole. Thus, the Project would keep its Quality Assurance Qualifications, while at the same time, the competition would be fairer and more open, following the standard European requirements.</i></p>	<p>The requirement of the RfP in par. 6.3 regarding the submission of a tender by a group of economic operators remains the same, as it is lawful and totally complies with the principles of transparency, sound and fair competition, equal treatment and proportionality, as this requirement concerns the submission of specific ISO or equivalent certificates of compliance with certain quality assurance standards at least by the Leader of the group or consortium and not by each member of the group.</p>
2	6.3	<p><i>In relation to article 6.3 of the RFP “ Quality Assurance Qualifications (DOSSIER C)”:</i> Interested parties shall comply with the following quality assurance standards, by submitting the relevant certificates or their equivalent:</p> <p><i>Will you accept as “equivalent” a statement by a competent/accredited certification body verifying that the Interested Party has and implements the procedures described in the relevant ISO Certificate?</i></p>	<p>The compliance with the quality assurance standards provided in clause 6.3 of the RfP shall be proved by submitting the relevant ISO certificates or equivalent certificates. A statement by a competent/accredited certification body cannot be deemed as certification according to the meaning of clause 6.3.</p>

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#	Rfp Reference	QUESTIONS	RESPONSE
3	5.1	<i>In relation to article 5. Guarantees 5.1. of the RFP Participation guarantee: As the RFP excludes the award of both contracts to the same bidder, please consider and confirm that in case one bidder submits two bids, one for each Lot, it is sufficient to submit a single letter of guarantee of 320,000 Euros in which the details of the Request for Proposals will make reference to Lot 1 and Lot.</i>	In case an Interested Party is willing to submit a Proposal for the award of Lot 1 and Lot 2 this Party should issue and submit two separate Letters of Participation Guarantee in the value of €320,000.00 each.
4	7.8	<i>According to article 7.8 p. 17 of the RfP, the proposals for the two (2) lots shall be submitted in Greek or English. Please clarify if it is possible to submit parts of the proposal such as Dossiers A, B, C, F and the ESPD in English and the Dossier E and D (CVs and Solemn Declarations of the Main Project Team) as well as the Letter of Participation Guarantee in Greek.</i>	It is possible to submit parts of the proposal in English and other parts in Greek, under the condition that each document should be executed in one language only.
5	7.8	<i>According to the article 7.8 σελ. 17 of the RfP, it is mentioned that the validity period of the proposals for the two lots is 12 months although further in the paragraph, it is mentioned that “validity of offers shall be extended beyond the six-month period following a relevant request of the Fund”. We understand that this identifies as a clerical mistake and that the validity period of the proposals is 12 months. Please confirm.</i>	Confirmed.
6	5.1	<i>Considering that the Bidder should be awarded only one of the two lots (article 1, p. 3 of the RfP), is it possible to issue only one Letter of Participation Guarantee in the value of €320,000.00 for the participation in both lots?</i>	Please see the above answer regarding Question no 3.
7	5.1	<i>In case the Bidder intends to participate in both lots, should they issue one Letter of Participation Guarantee for both lots with value of €640,000.00 or two (2) separate Letters with value up to €320,000.00 each? In case of separate Letters please clarify of the project title to be used i.e. Technical consultant to the Hellenic Republic Asset Development Fund (HRADF) for the provision of technical consultancy services for the projects managed by the</i>	Please see the above answer regarding Question no 3. The project title to be used may be “Technical consultant to the Hellenic Republic Asset Development Fund (HRADF) for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit – Lot 1” and

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		<i>HRADF PPF Unit – Lot 1 and Technical Consultant to the Hellenic Republic Asset Development Fund (HRADF) for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit – Lot 2.</i>	“Technical Consultant to the Hellenic Republic Asset Development Fund (HRADF) for the provision of technical consultancy services for the projects managed by the HRADF PPF Unit – Lot 2” accordingly.
8	6	<i>According to the article 6.9 ESPD – Letter of Guarantee (Dossier G), the Bidder should submit the ESPD as evidence of non-exclusion and the fulfillment of the selection criteria. Please confirm that part of the supporting documents, demonstrating the fulfillment of the above, such as Balance Sheets, Professional Insurance Coverage, ISO certificates as well as the documents to prove the selection criteria are included in the submission of the proposal as they are required in Dossiers A, B, C and D.</i>	Confirmed.
9	8.7	<i>According to the article 8.7 of RfP, the proposals, declarations, including the ESPD and commitment letter shall be signed by using electronic signatures supported by a qualified certificate for the purposes of electronic submission of the Proposal. Please clarify if the declarations of the Main Project Team member could be signed through gov.gr.</i>	Confirmed.
10	7.10	<i>According to the article 7.10 of RfP, the proposal must be submitted by no later than the 3rd of February of December 2022, 17:00 Athens time. We understand that the “of December” is a clerical mistake and that the correct date and time is the 3rd of February 2022, 17:00 Athens time. Please confirm.</i>	Confirmed.
11	Annex II	<i>According to the Annex II, p. 33-34 of RfP, the Support Team Table is presented three (3) times. We understand that this identifies as a clerical mistake and that there is only one support team to be filled with names in accordance to Annex III, Project Budget. Please confirm.</i>	Confirmed.

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12	6.5	<i>According to paragraph 7.8 of the RfP “The Proposals, consisting of Dossiers A’, B’, C’, D’, F’ and G’, the participation guarantee of article 5.1., the declarations confirming the absence of any conflict of interest and any other supporting documentation relating thereto and/or proving the required experience and expertise of the Interested Parties as well as of the individual members of their proposed team, are required to be submitted [..]” Also in paragraph 7.9 of the RfP “Following the assessment of DOSSIERS, A’, B’, C’, D’ and G’ [..] only Interested Parties which comply with the requirements under paragraph 6.8 (regarding DOSSIER A’, B’, C’, D’ and G’) [..]”. Please confirm that Dossier E’ should also be a part of the Proposals submitted.</i>	Confirmed.
13	7.8	<i>In accordance with paragraph 7.8 of the RfP “The Proposals shall be submitted in Greek or English [..]”. Please clarify whether proposals that contain documentation both in Greek and English will be valid.</i>	Please see the above answer regarding Question no 4.
14	8.7	<i>According to paragraph 8.7 of the RfP “The Proposals, declarations, including the ESPD, and commitment letters shall be signed by using electronic signatures supported by a qualified certificate, for the purposes of electronic submission of the Proposal”. Please confirm that in cases of interested parties (tenderers or other entities on the capacities of which a tenderer relies) who are not obliged to use electronic signatures and don’t own one, the relating documentation can be signed by hand, submitted electronically as a scanned copy followed by a proper submission of the original documentation to the HRADF.</i>	The RFP requires the electronic submission of the tenders by the respective ways and all the Proposals, declarations, including the ESPD, and commitment letters are required to be signed by using electronic signatures supported by a qualified certificate, for the purposes of electronic submission of the Proposal, by all tenderers.
15	1	<i>Neither in the RfP nor in the Agreement (Annex VII) indicative deadlines regarding submission of deliverables by the Consultant and approval of deliverables by Fund are mentioned. Kindly specify indicatively the deadlines according to submission and approval as mentioned above.</i>	Please see clause 4.2 of the draft agreement (Annex VII). For more information regarding the milestones (deadlines) for each RRF project please see the approved National Recovery and Resilience Plan

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	Annex VII Clause 4.2		“Greece 2.0” and the respective Council Implementing Decision (10152/21). The abovementioned documents can be found in the following address: Greece 2.0 - National Recovery and Resilience Plan (greece20.gov.gr).
16	6.9 Annex VIII	<i>Among the Tender’s documentation there is pdf file that contains the ESPD (Annex VIII) in English. a. The xml file of the provided ESPD with all the information of the tender, which the applicants should use to produce the ESPD for this specific tender is missing. Please provide the relating xml file. b. In case the proposal will be in Greek the ESPD will be in English or in Greek? Which xml file the applicants will use to produce the required ESPD?</i>	The ESPD may be prepared in English or in Greek. For the Interested Parties’ facilitation, the xml is provided on HRADF’s website (www.hradf.gr).